



### 1. Instructions

Please read the Student Loan Scheme Guidelines and Procedures available from Student Support Services and the International Centre or on our website at <http://www.studentfinance.uwa.edu.au/loans> **before** completing this application. If you are under 18 years of age, your parent/guardian must countersign your application.

For General Purpose and Overseas Study Loans you must nominate a guarantor who is over 18 years of age (21 years for International Guarantors) and willing and able to guarantee repayment of your loan. Members of staff of The University or affiliated Colleges (other than relatives) are **NOT** eligible to be guarantors. Students are **NOT** eligible to be guarantors. A guarantor is not required for an Emergency Australian Student Loan or a Short-Term International Student Loan.

Forward your completed application and **all** supporting documentation to:

**Financial Aid Office**

Student Support Services - M302  
First Floor, Student Central  
The University of Western Australia  
35 Stirling Highway  
Crawley WA 6009  
Phone: 08 6488 3547 / Fax: 08 6488 1119  
Email: [studentfinance@uwa.edu.au](mailto:studentfinance@uwa.edu.au)  
Web: [www.studentfinance.uwa.edu.au](http://www.studentfinance.uwa.edu.au)

### 2. Loan Type

Which loan are you applying for? (Please indicate as appropriate):

<input type="checkbox"/>	General Purpose Loan (Guarantor Essential)
<input type="checkbox"/>	Emergency Australian Student Loan ( <i>Guarantor Not Essential</i> )
<input type="checkbox"/>	Short-term International Student Loan ( <i>Guarantor Not Essential</i> )
<input type="checkbox"/>	Overseas Study Loan (Guarantor Essential)

### 3. Loan Checklist

**Have you included the following with your application?**

Evidence of income e.g. wages, Centrelink, scholarships, grants, allowances ( <i>All loans</i> )	<input type="checkbox"/>
Current three month bank statements ( <i>All loans</i> )	<input type="checkbox"/>
Quotes for items you wish to purchase ( <i>General Purpose &amp; Emergency Loans</i> )	<input type="checkbox"/>
Evidence of debts e.g. loans, credit cards ( <i>All loans</i> )	<input type="checkbox"/>
Overseas Money Management Plan ( <i>Overseas Study loans</i> )	<input type="checkbox"/>
Letter of Acceptance from host University or placement provider ( <i>Overseas Study loans</i> )	<input type="checkbox"/>
Approval letter for Exchange Program or Faculty Approval Form ( <i>Overseas Study loans</i> )	<input type="checkbox"/>

**IMPORTANT:**

If applying for an Overseas Study Loan, have you applied for an OS-HELP loan first?	<input type="checkbox"/>
Have you looked into a loan from another source (family, bank, credit agency, Guild etc.)?	<input type="checkbox"/>
If you live with a spouse or partner have you told us about joint income, expenditure & assets?	<input type="checkbox"/>

***Failure to include any required supporting documents or information could delay your application.***

***UWA Office Use Only:***

<input type="checkbox"/>	Enrolment Checked: Date:	<input type="checkbox"/>	Interview Date:
<input type="checkbox"/>	Supporting Documents Attached	<input type="checkbox"/>	Date Guarantor Contacted:
APPROVED/DECLINED?	Signed:		Date:
	Print Name:		
	Loan Type Approved:		Loan Amount:

#### 4. Personal Details

Student Number: \_\_\_\_\_

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Status:  Australian Citizen  International Student  Australian Permanent Resident  Other

Country of Citizenship: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Drivers License Number: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Number of Dependents: \_\_\_\_\_

Contact Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Term Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Personal Email Address: \_\_\_\_\_

Please give details about the people who live with you:

	Name	Relationship	Age
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____

#### 5. Loan Details

Loan amount requested: \$ \_\_\_\_\_

Reason for this loan request:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 6. Previous UWA Student Loans

Have you previously applied for a loan at this University? Yes  No

If so, when? \_\_\_\_\_ Amount loaned (if approved)? \$ \_\_\_\_\_

Loan source? Student Services  UWA Guild  Other  \_\_\_\_\_

What was the purpose of this loan? \_\_\_\_\_

Balance outstanding? \$ \_\_\_\_\_

#### 7. Centrelink Benefits

Which if any of the following have you applied for and/or receive (please tick ✓)

YOUTH ALLOWANCE Yes  No

AUSTUDY Yes  No

ABSTUDY Yes  No

If Centrelink benefit is received, indicate classification and **provide documentary evidence:**

Independent  Dependent

**8. Financial Statement (This should be based on your current circumstances)**  
**If you live with a spouse or partner we need to know about joint income & expenditure**

**A. EXPENDITURE**

<b>Weekly Costs</b>	<b>Weekly</b>	<b>Yearly</b>
Mortgage/rent/board/residential college fees		
Bills (gas, electricity, phone etc)		
Food (include lunches)		
Transport (include fares/petrol)		
Spending money (toiletries, clothing, entertainment etc)		
Dependents (allowances/childcare etc)		
Other		
<b>Total weekly costs</b>		

<b>Annual Costs</b>	<b>Yearly</b>
University fees <span style="float: right;">Deferred? <input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
Books / stationary / equipment	
Guild costs / Amenities fees	
Car registration & insurance	
Other	
<b>Total annual costs</b>	

<b>Total Costs (= weekly + annual costs)</b>	<b>\$</b>
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**B. INCOME**

<b>Annual Income</b>	<b>Weekly</b>	<b>Yearly</b>
AUSTUDY, ABSTUDY, YOUTH ALLOWANCE		
Parental Allowance		
Other Centrelink – e.g. Rent Assistance, FTB,		
Employment (estimate from Jan – Dec)		
Scholarship, Grants		
Shares, trusts		
Other (tax return, gifts etc)		
<b>Total annual income</b>		

Total Annual Income	
Less Total Costs	-
<b>DEFICIT/SURPLUS for the year (=income – costs)</b>	<b>= \$</b>

**9. LIABILITIES (include all your financial commitments, including all credit cards)**

<b>Loan Type: mortgage, car loan, credit card, personal loan, etc</b>	<b>Company the loan is with</b>	<b>Amount borrowed \$</b>	<b>Current balance \$</b>	<b>Monthly repayment \$</b>	<b>Term of loan</b>
<i>e.g. personal loan</i>	<i>Westpac</i>	<i>6,500.00</i>	<i>700.00</i>	<i>35.00</i>	<i>3 years</i>
<b>Total Liabilities</b>					

**10. Assets (Tell us about anything which you own or belongs to you or which is held in your name)  
If you live with a spouse or partner we need to know about their assets too.**

	Amount/Value	Insured Amount
Home		
Home contents		
Bank accounts		
Motor vehicle		
Other (e.g. shares)		
<b>Total Assets</b>		

**11. Alternative Contact**

**This cannot be your guarantor and must be living at a different address to you or your guarantor.**

**This information will only be used if the University is unable to locate you or your guarantor.**

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Relationship to applicant? \_\_\_\_\_

**Electronic Funds Transfer**

If approved, your loan will be paid by EFT directly into your Australian bank account. Please give us details and **attach** to this application **page 1 of a recent bank statement or internet account print-out showing your account details and branch address.** Any errors in the information supplied that result in payment to the wrong account is your responsibility.

Account Name:	_____	Name of Financial Institution:	_____
BSB:	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Account Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
		Branch (suburb):	_____

**12. Student Signature**

- I have read and understood the UWA Student Loan Scheme Guidelines and Procedures.
- I declare that I have answered all questions to the best of my knowledge and the information provided is true and correct.
- I accept that if I have intentionally given any incorrect or misleading information, I shall be liable to repay any amount loaned to me in full immediately.
- I understand that if a loan is approved and I later fail to repay any incurred debts to The University, that The University will be entitled prevent further enrolments and withhold any qualifications until such debt is discharged.
- I understand that whilst I am applying for a UWA Student Loan it is my responsibility to immediately notify the Financial Aid Office of any changes in my circumstances and update my studentConnect account if I change my contact details.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness Name** (must be over 18yrs): \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Witness Address: \_\_\_\_\_

***If student is under 18 years of age***

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### 13. Guarantor's Details

Unless you are applying for an Emergency Loan you MUST have a guarantor for your loan application.

#### Guarantor's Personal Details

Name/s: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Drivers License Number/s: \_\_\_\_\_

**Please attach proof of address.**

#### Occupation Details

Occupation: \_\_\_\_\_

Work address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Expected gross income for  
this financial year: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

### 14. Guarantor's Liabilities and Assets

#### LIABILITIES (include all your financial commitments, including all credit cards)

Loan Type: mortgage, car loan, credit card, personal loan	Company the loan is with	Amount borrowed \$	Current balance \$	Monthly repayment \$	Term of loan
<i>e.g. personal loan</i>	<i>Westpac</i>	<i>6,500.00</i>	<i>700.00</i>	<i>35.00</i>	<i>3 years</i>
<b>Total Liabilities</b>					

#### ASSETS (Tell us about anything which you own or belongs to you or which is held in your name)

Description	Further information	Amount
Home – (location)		
Home contents		
Accounts – (savings bank etc)		
Car (make, model year)		
Investments		
Other		
<b>Total Assets</b>		

**Please attach proof of ownership of any motor vehicle and/or real estate.**

## 15. Statutory Declaration for Guarantor/s

If you are happy that you understand the legal and practical effect of the Guarantee and you are willing to act as Guarantor for the student, please complete the details below.

I/We

Name/s: \_\_\_\_\_

I/we acknowledge that I/we have received, read and understood the Student Loan Scheme Notice for Guarantor and that UWA has recommended that I seek independent legal advice before signing the declaration.

I/we sincerely declare that the information provided by me/us in this application is true and I/we know it is an offence to make a declaration knowing it is false in a material particular.

This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005

On this: \_\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_\_ by  
*Day Month year*

Signed: \_\_\_\_\_  
*Signature of person/s making the declaration (Guarantor/s)*

In the presence of (**Authorised\* Witness**):

Name of authorised\* witness: \_\_\_\_\_

Address of authorised\* witness: \_\_\_\_\_

Signature of authorised\* witness: \_\_\_\_\_ Date: \_\_\_\_\_

***\*An authorised witness can be any of those listed below. Please circle applicable category.***

Justice of the Peace, Academic, Accountant, Architect, Australian Consular Officer, Australian Diplomatic Officer, Bailiff, Bank Manager, Chartered Secretary, Chiropractor, Company Auditor or Liquidator, Court Officer, Defence Force Officer, Electorate Officer, Member of Parliament, Engineer, Industrial Organization Secretary, Insurance Broker, Lawyer, Local government CEO or Deputy CEO, Local Government Counsellor, Loss Adjuster, Marriage Celebrant, Minister of Religion, Nurse, Optometrist, Patent Attorney, Physiotherapist, Podiatrist, Psychologist, Public Notary, Public Servant (State or Commonwealth), Real Estate Agent, Settlement Agent, Sheriff or Deputy Sheriff, Surveyor, Tribunal Officer, Veterinary Surgeon, Postmaster, Police Officer, Medical Practitioner, Dentist, Pharmacist, Teacher.

### UWA Office Use Only:

<input type="checkbox"/>	Loan documents sent to student	Date: _____
<input type="checkbox"/>	Loan documents returned to Financial Aid Office	Date: _____