



Interview Record Sheet

2015 - 16

Programme: _____

Applicant Name: _____

Date: _____ Interviewer: _____

Instructions to interviewers

Please make your assessment as soon as possible after the interview and before the next interview if time allows (this may be a brief note which is expanded upon later if the interview schedule is tight). Without consultation with other interviewers score the applicant against each selection criterion provided on the form. Each applicant should be scored using the 3 (high) to 0 (low) scales, taking into account the specific examples provided for each of the scoring categories.

Communication Skills

Career Exploration*

Motivation to study at HE level

INTERVIEW SCORING FORM FOR :

Additional Comments

Please record any comments which will be of value in providing feedback to the applicant.

Please follow the Chairperson's instructions at the end of the interviews in relation to the collection and storage of all interview forms and score sheets.

Decisions

Please tick the relevant box and supply additional information where relevant

Unsuccessful

Reason for decision:

Unconditional offer

Conditional offer

Conditions (e.g. standard BTEC offer, suitable work placement obtained etc):

**This area of questioning may be more relevant for some interviews than others i.e. those for which there is a particular professional body requirement such as dentistry, medicine, nursing, social work, teaching.*