

PERSONAL PRE-DEPLOYMENT CHECKLIST

Admin

- ___ Record of Emergency Data and SGLI completed, verified, and signed by Marine (MCO P1070.12)
- ___ Marine has valid I.D. card.
- ___ Verify and confirm home address of Marine.
- ___ SRB/OQR checked for completeness and appropriate entries signed prior to deployment.
- ___ Confirm Marine has sufficient obligated active service remaining to complete the prescribed deployment.
- ___ Marine afforded sufficient time and opportunity to register allotments, if required.
- ___ Marines from tax exempt states should be given the opportunity to prepare a 2058-1. Make Unit Diary entries and have Marine forward this form to appropriate state tax officials.
- ___ Marine has been counseled concerning his/ her entitlements to FSA, Per-Diem, Hazardous duty/Combat pay, and split pay option.
- ___ Change of address has been submitted.
- ___ Marine has a valid set of identification tags.

Legal

- ___ Ensure Marine has a Will and a Power of Attorney if deployment is over 90 days.
- ___ Is the Marine the sole surviving son/daughter? If yes, the Marine must sign a release.

Training

- ___ Check Marine for currency of the following: swim qual, Gas Chamber, PFT/CFT, weight control, Rifle/pistol.
- ___ All training areas current and entered in BTR.
- ___ Has the Marine been issued the required NBC equipment for the area of operations.
- ___ Ensure each Marine has the appropriate clearance in order to perform his/her duties.
- ___ Has the Marine a pending clearance? If so, what type and what is the current status.
- ___ Review ISOPREP cards.

Personal Affairs

- ___ Ensure storage of vehicle and personal property has been coordinated and the Marine has been afforded the opportunity to accomplish each of these requirements.
- ___ Ensure Marine has received the appropriate CIF gear issue and additional support gear for the deployment site and climate to be expected.

Medical

- ___ Has the Marine received required immunizations for the scheduled deployment site? Be sure to verify this via the Company IMR hitlist/dental roster or actually visit medical clinic/dental clinic to make sure. If not, get them to medical ASAP.
- ___ Is the Marine current in all other required Immunizations? Check to make sure.
- ___ What is the current Dental status of Marine? They must be a class 1 or 2 to deploy.
- ___ Is the Marine currently under any medical waivers that may preclude him/her from deploying?
- ___ Is the Marine medically qualified for overseas duty?
- ___ Has the Marine received the required corrective lenses and inserts for the Field Protective Mask?
- ___ Is the Marine fully informed as to the medical concerns associated with the area of operations?

Misc Issues

- ___ Does the Marine possess the required security clearances, licenses, and certifications to accomplish the mission?
- ___ Does the Marine have a workable plan for personal effects and finances while deployed? Expect length of deployment to be a minimum of 180 days.
- ___ Does the Marine have any difficulties which may be a problem while he/she is deployed?
- ___ Did the Marine receive a threat brief? If not, then coordinate with S-2.
- ___ Does the Marine have any dependents? If so, how many, and is the Marine a single parent?
- ___ Appropriate Uniformed Service Identification and Privilege card (DD Form 1173) has been issued to dependents.
- ___ Does the Marine have a plan for his/her dependent(s)?
- ___ Has the Marine attended a Family Readiness brief?
- ___ Has the Marine been afforded the opportunity to stow all personal property with TMO? If not then coordinate this issue with the S-4 and supply.
- ___ Is there any reason that the Marine feels he or she can not deploy for the scheduled duration?

Marine's signature

Counselor's signature