

Instructional Observation Checklist

Faculty Member Evaluated _____ Date _____

Evaluator _____ Course _____

<i>Category</i>	<i>Response</i>			<i>Comments</i>
Content Expertise	Yes	No	N/A	
Demonstrated disciplinary knowledge and skills				
Brought relevant and current research to support the content of the course				
Related relevant current issues to course content				
Instructional Delivery				
Was well organized and prepared				
Communicated effectively and demonstrated enthusiasm				
Demonstrated respect for students and care about their learning				
Responded effectively to student questions				
Engaged students and facilitated discussion in class				
Effectively used active and collaborative learning techniques (e.g. group work or teams)				
Used technology effectively to enhance student learning				
Made self available to help students in and outside of class (office hours, etc.)				
Course and Classroom Management				
Provided efficient student access to class materials (notes, readings, assignments, quizzes, etc.)				
Created a welcome learning environment that challenged and supported students				
Practiced effective teaching strategies that acknowledged and valued differences among students, including differences in opinion				
Recognized and appropriately managed incivility				
Listens carefully to student comments and questions				

Additional Comments

A. Things that went well for the instructor/class:

B. Challenges in this particular class:

C. Specific suggestions for enhancing the learning environment: