



Executive Summary Template

The Executive Summary (ES) provides the school an opportunity to describe in narrative form its vision as well as strengths and challenges within the context of continuous improvement. Use this template to complete the responses to the various questions below. The responses should be brief, descriptive, and appropriate for the specific section. Transfer completed narratives into the corresponding sections of the Executive Summary found online in ASSIST.

Description of the School

Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

School's Purpose

Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school embodies its purpose through its program offerings and expectations for students.

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

Notable Achievements and Areas of Improvement

Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit