

FIRE HIRE Reference Check Form All Positions and All GS Levels

Candidate Name: *						Date:		
Position(s) Applied for: <small>(check all that apply) *</small>	Engine	Hand Crew	Helitack	Fuels	Airtanker Base	AFMO		
	Hotshot	Smokejumper	Dispatch	Prevention	Fire Dozer	Apprentice		
Is this applicant a current/former PERMANENT Federal Employee?			YES	NO	Don't know			
Reference Name: *								
Telephone Number:								
Job applicant performed for this reference <small>(include dates):</small>								
Relationship to applicant:	Supervisor	Peer	Subordinate	Professional	Other:			
For Subject Matter Experts (SME) use only (if completed over the phone):								
Contact Attempts:								
Phone Number:			Date:		Time:		Initials:	
Notes:								
SME Interviewer:					Date:			
1. Describe the work experience the applicant has gained on your unit that relates to the position(s) applied for. *								
2. Describe how they function in a team environment. *								
3. Describe how the applicant approaches conflict and/or stressful situations? *								

4. Describe the applicant's communication skills, both oral and written. *

5. Describe the applicant's work ethic as an individual and in a team setting. *

6. Describe how much supervision the applicant needs to accomplish work assignments? *

7. Describe the applicants attitude towards safety and risk management? *

8. Describe the skills the applicant has shown that lead you to believe they have the potential to lead/perform supervisory duties?

9. Would you hire/rehire this applicant? *		Yes	No	For what positions?			
SFEO	IHC Superintendent	Handcrew Supvr	SMKJMPR Asst Mgr	Helitack Mgr	Dispatcher Asst Mgr	Sup Prevention	AFMO
FEO Engine	IHC Asst Sup	HCREW Asst Supvr	SMKJMPR Spotter	HTK Asst Mgr	IA Dispatcher	Prevention Tech	Apprentice
AFEO Asst Engine	IHC Squad Lead	HCREW Squad Lead	SMKJMPR Squad	HTK Squad Lead	Fuels AFMO	Airtanker Base Mgr	Fire Dozer
Engine Sr FF	IHC Sr FF	HCREW Sr FF	Smokejumper	HTK Sr FF	Fuels Tech	Airtanker Tech	NONE

10. If you checked NO or NONE, explain below.

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Signing Official

Submit

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NationalFireHire@fs.fed.us**