



CE Consultants – Douglas Alexander

ENGINEERING CHANGE ORDER

Version:

| |
|--|
| FAST TRACK YES NO |
|--|

Engineering Change Order:

| | | | |
|-----------|--|-------|--|
| ECO# | | DATE: | |
| ENGINEER: | | EXT: | |

To Be Changed:

O.E.M. instruction:

Descriptions of Changes:

Reasons for Changes:

Inventory Affected by Change and Disposition of Inventory:

| | Scrap | Use as Is | Rework |
|-----------|-------|-----------|--------|
| At CM | | | |
| Raw Stock | | | |
| W.I.P. | | | |
| F.G.I. | | | |
| Field | | | |
| Refurbish | | | |

What does this change contain?

| | |
|---------------------------------------|--|
| (Check all that apply) | |
| (Your Company Name Here) Software: | |
| OEM Software: | |
| (Your Company Name Here) Hardware: | |
| Technical Support Tools (H/W or S/W): | |
| Other (please specify on next page): | |

Prototype Part(s) Transfer to Inventory

| Qty Transferred/Added | MFG Name/Part No. | New Part No. |
|-----------------------|-------------------|--------------|
| | | |

Source for Documentation Questions:

| | |
|-------|-------|
| Name: | Ext.: |
|-------|-------|

New part number assignments: *Part Description Below*

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| Approvals: | | Required Documentation Changes | |
|---------------------------------|-------|--------------------------------|--------------------------|
| 1. Originator: | Date: | Sales Documentation: | <input type="checkbox"/> |
| 2. Director of Engineering | Date: | User Documentation: | <input type="checkbox"/> |
| 3. Software Engineer | Date: | Installation Documentation: | <input type="checkbox"/> |
| 4. Operations | Date: | Function/Feature sets: | <input type="checkbox"/> |
| 5. Finance: | Date: | Bills of Material: | <input type="checkbox"/> |
| 6. Components Engineer: | Date: | Schematics: | <input type="checkbox"/> |
| 7. Purchasing: | Date: | Mechanical Drawings: | <input type="checkbox"/> |
| 8. Manufacturing Manager: | Date: | Procedures: | <input type="checkbox"/> |
| 9. Customer Service: | Date: | Rework Instructions: | <input type="checkbox"/> |
| 10. Documentation Control: | Date: | Part Master (PCMRP) | <input type="checkbox"/> |
| 11. Planning/Materials/Program: | Date: | CD-ROM software: | <input type="checkbox"/> |
| 12. ECO Coordinator: | Date: | | |
| 13. CEO: | Date: | | |

Impact Information

| | |
|------|-------|
| ECO# | DATE: |
|------|-------|

Changes Defined:

1. Symptom(s) and problem(s) associated with this ECO item: (attach additional pages if needed):

2. For field technical support, describe how to implement the items in this release. (Attach additional pages if needed):