**SAMPLE CHANGE ORDER**

# CHANGE ORDER

|  |  |
| --- | --- |
| **Project Address:**Gardena, CA  | **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_To:City of Gardena1700 W. 162nd StreetGardena, CA 90247**Customer:** Beneficiary Name |

|  |  |  |
| --- | --- | --- |
| 1. | Contractor to modify existing interior door frames according to the description contained in Attachment 1 description to allow the installation of the new interior doors. | $ xx.xx |

Original Contract Amount: $\_\_ \_

Change Order Amount: $\_\_ \_

Revised Contract Amount: $\_\_ \_

We hereby agree to the above as an additional/reduced project cost(s) to be added/deleted to the original scope of work:

Homeowner Date

Contractor Date

🞎 Approved 🞎 Denied

City Representative Date