**<COMPANY LOGO>**

**Videography Services Agreement**

This Videography Services Agreement (the “Agreement”) is dated as of \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_, by and between **<COMPANY NAME>** (“Contractor”) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (“Client”) (collectively the “Parties”).

The Parties agree as follows:

**1. SERVICES:** Contractor will perform the videographic services described below (the “Services”): .

While performing the Services, Contractor shall be aware of and abide by the following restrictions: .

**2. TIME OF COMPLETION:**

 The Services shall commence on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_, for *(specify the type or name of event, if desired) ,* beginning at \_\_:\_\_ \_\_.m., and concluding at \_\_:\_\_ \_\_.m., at *(location)* . The video tapes, DVD’s, or any other video materials produced for Client in connection with the performance of the Services shall be delivered to Client no later than , 20 . Time is of the essence.

 The Services are ongoing, and shall be completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*e.g.* *weekly, bi-weekly, daily, etc*.), commencing on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_. The Services shall be performed on *(insert day of the week)*  between the hours of \_\_\_\_\_a.m. and \_\_\_\_\_p.m.

 The Services are ongoing, and shall be completed as required by the Client, for the duration of the term of this Agreement.

**3. EQUIPMENT:**

* Client shall provide the following equipment for Contractor’s use when performing the Services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Contractor shall provide all other equipment necessary to perform the Services.
* When performing the Services, Contractor will use his/her own equipment.

**4. COST:**

Per the description herein of the services to be provided and reimbursed expenses:

* The final cost to the Client will be \_\_\_\_\_\_\_\_\_\_\_ Dollars ($\_\_\_\_\_\_\_\_\_\_\_\_).
* The final cost to the Client will not exceed \_\_\_\_\_\_\_\_\_\_Dollars ($\_\_\_\_\_\_\_\_\_\_).

**5. PAYMENT:**

* Client shall pay Contractor the sum of \_\_\_\_\_\_\_ Dollars ($\_\_\_\_\_\_\_\_\_\_) prior to any work being started as a reservation fee. This fee is not refundable and will be credited to the final amount owed.
* Client shall make a one-time payment to Contractor for the final cost at the end of the term.
* Client shall pay Contractor for the Services and reimbursed expenses the sum of \_\_\_\_\_\_\_\_ Dollars ($\_\_\_\_\_\_\_\_\_\_) per \_\_\_\_\_\_\_\_\_\_\_.

The payment(s) shall be paid in the following manner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6. OTHER EXPENSES/ACCOMODATIONS:** Client shall reimburse Contractor for the following expenses only: .

Client shall be responsible for providing to the Contractor the following accommodations only: .

**7. TERM:**

* The term of this Agreement shall begin on , 20 , and shall expire on , 20 .
* The term of this Agreement shall begin on , 20 , and shall continue until terminated by either Party.Termination requires the terminating Party to give prior written notice to the non-terminating Party.

##### 8. GENERAL PROVISIONS:

1. All work shall be completed in a professional manner, and if applicable, in compliance with all building codes and other applicable laws.
2. To the extent required by law all work shall be performed by individuals duly licensed and authorized by law to perform the work.
3. In the event Client shall fail to pay any periodic or installment payment due hereunder, Contractor may cease work without breach pending payment or resolution of dispute. Any paid reservation fee is not refundable.
4. Contractor shall not be liable for any delay due to circumstance beyond its control.
5. Contractor is an independent contractor and not an employee of Client.
6. Any changes to this document must be signed by both Contractor and Client.
7. This Agreement shall be construed in accordance with the laws of the state of ­ .
8. Neither the Client nor the Contractor may assign this Agreement without prior written consent from the non-assigning party.
9. The headings of the sections herein are for convenience only, and shall not affect the meaning of the provisions of this Agreement.
10. This Agreement constitutes the entire agreement between the Client and the Contractor, and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement.

**IN WITNESS WHEREOF** the Parties have executed this Agreement on the date first written above.

**CLIENT: CONTRACTOR:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print) Name (please print)

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Title (if applicable) Title (if applicable)

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Date Date