

MEMBERSHIP REFERENCE FORM

(To be used by members of Kappa Kappa Gamma only)

What to Send

Complete the Membership Reference Form. If available, attach a current photograph of the potential new member.

Who Can Send

Any alumna member may submit references. An active member may write a reference for a potential new member, except to her own chapter.

Where to Send

Return the completed form to the Membership Chairman of the appropriate chapter. Addresses are available on the Kappa website (www.kappa.org) in the "Write a Reference" section.

Academic Requirements

A potential new member who has attained at least a "B" average or its equivalent under any other grading system from high school or at least a "C+" average or its equivalent under any other grading system for the previous completed term as a full-time student at a college or university may be considered for membership. In extraordinary cases, the chapter may petition the Director of Membership for an exception.

Remember Kappa Kappa Gamma and NPC Guidelines

- Once Recruitment has started, alumna and active members from other campuses must NOT contact chapter members to inquire about a PNM's progress.
- Alumnae should neither expect to receive any information about the status of a specific potential new member nor expect to receive bid list information.
- Alumnae are prohibited from sending food or gifts in any form to the chapter on behalf of a potential new member.
- Violation of Panhellenic rules by alumnae may cause the chapter to be sanctioned.

Legacies

- A legacy is a sister, daughter, granddaughter or great-granddaughter of an initiated member.
- If a legacy is invited to the final (preference) round, her name must be included on the bid list above the quota break.
- To protect a legacy's privacy, chapters do not notify her relative if she is not invited to a round or extended an invitation to membership.

1. Potential Member Information:

Name of Potential Member: _____		Attending: _____	
<i>(Last)</i>	<i>(First)</i>	<i>(Nickname)</i>	<i>(College/University)</i>
Home Address: _____			
<i>(Street Address)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip Code)</i>
Home Phone Number: () _____		Home Email Address: _____	
Name of Parent(s) or Guardian(s): _____			
High School: _____			
<i>(Name)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip Code)</i>
Class Size: _____	Rank: _____	GPA: _____	SAT/ACT (if known): _____
Year Graduated: _____			
School(s) attended after high school, if any: _____			
<i>(Name)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip Code)</i>
GPA: _____ Number of Terms Completed: _____ Class: Fr. <input type="checkbox"/> So. <input type="checkbox"/> Jr. <input type="checkbox"/> Sr. <input type="checkbox"/>			

2. Potential Member Connections:

Kappa Kappa Gamma Legacy: <input type="checkbox"/> Sister <input type="checkbox"/> Mother <input type="checkbox"/> Grandmother <input type="checkbox"/> Great-grandmother			
Name: _____			
<i>(Last)</i>	<i>(First)</i>	<i>(Nickname)</i>	<i>(College/University Attended)</i>
Address: _____			
<i>(Street Address)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip Code)</i>
Phone Number: () _____		Email Address: _____	
Other NPC Affiliations: _____			

3. Qualifications:

Kappa Kappa Gamma at its core is about an arc of qualities: leadership, scholarship and friendship.

Please check and add comments and examples in order to provide more information about the qualifications of the potential member. (May attach sheet if space provided is not adequate.)

Leadership

- Extracurricular activities
- Volunteer activities
- Leadership abilities
- Commitment
- Ability to set standard

Comments:

Scholarship

- Honor student
- National Honor Society
- Awards (list)
- Committed to lifelong learning
- Likely to finish college

Friendship

- Congenial
- Poised
- Compatible in a group
- Reserved/quiet
- Enthusiastic
- Loyal
- Integrity
- Supportive

4. Other Information:

Suggested topics of conversation during Recruitment:

With what type of person should the potential new member be matched during Recruitment (i.e., leader, academic, socially-oriented, etc.):

5. Endorsement:

Please check one of the following:

- Close KKG connection (i.e., aunt, cousin, stepmother, stepsister, other) _____ years
- Personally know the potential member for _____ years
- Personally know the potential member's family for _____ years
- Do not personally know potential member; information from _____

I hereby endorse this potential member for membership in Kappa Kappa Gamma.

(Signature)

(Print First Middle Last)

(Date)

(Street Address)

(City)

(State)

(Zip Code)

Phone Number: () Chapter: Initiation Date: _____

Email: _____

- Please send an acknowledgement that my reference has been received in the self-addressed, stamped envelope I have included with my reference form.
- Please send an acknowledgement by email that my reference has been received.