

Scaffolding Inspection Checklist

Site address	Name of person administering this checklist

Are all the sufficient scaffold components in place and without any defects?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are the base plates in firm contact with mud sills and the frame of the scaffold?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are all scaffold legs braced and braces properly attached to the scaffold?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Is the scaffold secured to the structure to prevent movement?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are brackets, tubes, planks & accessories properly placed with wedges tightened?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Is a toe board properly installed when necessary?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are all scaffold components and planking in an acceptable condition?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are all planks correctly graded?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Is a qualified, competent person in charge of the erection/inspection?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Is the whole scaffold level and plumb?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are mud sills properly placed and adequately sized where ever required?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Were screw jacks used to level and plumb the scaffold whenever required?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Has the area around the scaffold been secured and safety signs installed?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Are all necessary guard rails in place on all open sides and ends?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Has there been a visual check to verify clamps are secured in place?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Is there proper access to get on and off the scaffold?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Has "Don't Use" tag been placed at all access points where inspection failed?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Has the scaffold control tag been signed and approved for this particular use?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Do all planks have a minimum of 12" overlap and extend 6" beyond supports?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Is the ladder secured and in place?	No <input type="checkbox"/> Yes <input type="checkbox"/>

Notes

Signed	Date