•

•

completed.

**criteria**

All prior phases of Product Implementation tests have been

**Entry**

No known outstanding defects at Sev 1 or Sev 2 across all previous

end business scenarios

A set of UAT scripts must be produced documenting a set of end-to-

•

Owner)

Formal acceptance test by the business owner (usually the Product

**Scope**

•

**NOTE:** You must refer to www.tfl.gov.uk/toolkit

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TfL Unclassified

December 2013

The product has been deployed to the like-live staging environment

•

scripts.

Product Owner has been identified, and has approved the UAT

•

documented.

All known outstanding defects at Sev 3 and Sev 4 have been

•

phases of testing

services for functionality.

We carry out user acceptance tests by giving our users an opportunity to test new

able to get the most out of our services.

We want to ensure that TfL’s digital services are fit for purpose, and our users are

**User acceptance testing and sign off**

**TfL**

**Who**

severity criteria.

below, making use of the entry and exit criteria, and scoring defects using the

You **must** test all new tfl.gov.uk digital products against the scope defined

1.

**Requirements**

Testing team

•

Developers

•

**Audience**

**Review history**

1.0

**Summary of changes**

06/12/2013

First issue

December 2013

TfL Unclassified

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**NOTE:** You must refer to www.tfl.gov.uk/toolkit

**Name**

**Title**

**Date**

**Comments**

**Date**

No known outstanding defects at Sev 1 or Sev 2

•

An action plan has been agreed for all known outstanding defects at

Sev 3 and Sev 4

•

**Defects**

Sev 1: unusable, or an error in a key function that means the release

cannot fulfil its key business functions

•

**Exit**

•

All tests run to completion

**criteria**

•

All defects recorded with a severity assigned in each case

•

**Version history**

**Type:**

Standard

**Owner:**

TfL Online Compliance

**Department:**

TfL Online

**Version**

Sev 2: error in a key function, but a workaround is in place

•

Sev 3: errors present but key functionality still works

•

Sev 4: cosmetic error

**Why we do this**

We carry out user acceptance testing to get feedback from users to make final

adjustments to our services before releasing the product to the general public.