Scalar Firmware

Scalar Firmware

(For 8084i, capture MPU version from OSD)

(For 8084i, capture MPU version from OSD)

SN:

SN:

**Camera:**

**MIX500:**

**Display #1:**

**Display #2:**

Touch Firmware:

Touch Firmware

Hardware Revision:

(Printed on device and shipping box labels)

SN:

**Speakers:**

KB 171013 Rev 7

Firmware:

Firmware:

SN:

SN:

SN:

**AM70-L:**

**Console:**

Customer:



**Customer, SMART ICS, Reseller and IOP installation technician**

**General information**

Project ID:

Date:

Point of Contact:

Room:

Technician Name:

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**Purpose:**



**Collect system specific information needed for project sign-off**



**Perform system functional tests and show customer working system**



**Obtain project sign-off**

**Responsible for completion:**



**IOP installation technician**



**Customer site contact**

**Completed form submitted to:**

**Product serial numbers (SN) and firmware versions:**

SBID8084i-G4

M

XL-Dual

**Collect the following information onsite and perform the verifications and tests:**

SN:

SRS size:

SBID 8055i-G5

Notes:

XS

M-Dual

Customer Sign-off - SRS

SBID 8065i-G5

S

L-Dual

Tabletop console cabling is run neatly through included wire loom.

Tabletop console is installed in desired location on conference table.

Tabletop console connection is securely fastened to base of unit at specified anchor points (include

picture).

Cable raceway is installed and secured to the floor appropriately using included hardware or installer-

**Wiring and configuration:**

(check each with customer present)

All wiring from front display(s) to conferencing table is run neatly and managed to avoid tripping

hazards or reliability concerns

Touch is working on all displays (Cursor can be seen when you move your finger on each displays)

There is an active network connection (Verify in Network Settings)

Software license is activated (Verify in Lync / Skype License page. Enter MAK if provided)

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supplied Velcro or carpet tape.

IFP(s) have been calibrated

**Customer Initial indicating above section completed \_\_\_\_\_**

IFP(s) have been oriented

Display(s) leveled and no gaps between displays in dual-display configurations.

Speakers are wall mounted securely and installed straight and level.

Camera is installed in approved location and image adjusted (pan, tilt, zoom) as needed.

If optional SMART floor stand is used, the aesthetic cover panels are installed between the stand legs.

**Installation and integration**

**Physical installation:** (check each with customer present)

Flat panel displays are securely mounted using appropriate mount(s) and mounting hardware.

Displays are mounted at SMART-recommended mounting height (include measurements referencing

height of display from floor for each size of display).

Conference room is emptied of all packaging materials and cardboard as requested by customer.

All cabling beneath the conference table is tidy and secured to avoid tripping and reliability hazards.

Installation area is clean or cleaning staff has been notified and the area will be cleaned before users

enter the space.

Customer Sign-off

If optional cable raceway is used, note how it is secured to the floor.

Screws

Velcro

Tape

All cabling around and beneath the front displays is managed, tidy and out of sight.

Interactive sharing cable is plugged in and works as expected.

Web Updates have been started (Web Updates > Check for updates & Install)

**Customer Initial indicating above section completed \_\_\_\_\_**

User can upload a PowerPoint presentation and it can be launched and controlled from SRS.

**Mandatory Pictures (Attached along with completed sign-off form submission)**

Users can share content from an external laptop via VGA/HDMI cable.



Laptop capture cables (All three)



Close-up of wiring to speakers



Raceway (if applicable)

Wiring to bottom of CP311 Console



Onscreen progress indicator showing that web updates are being applied (On the

console)

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



Full system from standing in front



Ink on the Whiteboard



Wiring to AM70-L / MIX500

Wiring to conference table/raceway



Wiring beneath conference table



Wiring to tabletop



Users can start a Skype for Business Whiteboard.

Users can write on the Whiteboard

**Customer Initial indicating above section completed \_\_\_\_\_**

**Complete system validation:**

(check each with customer present)

Users in SRS room can see and hear remote participants in the meeting.

Remote participants can see and hear users who are in the SRS room.

Scheduled meetings appear on calendar.

Customer Sign-off

Users can join scheduled meetings.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Technical Issue(s) Remaining:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Customer & technician sign-off**

Additional cost may be charged to the customer if a revisit is needed due to

incomplete or incorrect backend information as well as for any potential account

issues.

**Customer point of contact**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*Details of the existing technical issues must be noted below\*\***

**Technician**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Installation Signoff:**

**Fully functional system, no issues remain**

**Customer point of contact**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customer Sign-off

**Technician**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**--------------------OR---------------------**

**Hardware installation complete but system is not fully functional:**