2838 Camphor Lane  
DeLand, FL 32720  
386-555-2922

Ms. Amanda Paulson  
Universal Orlando  
1000 Universal Studios Plaza  
Orlando, Florida 32819-7610

Dear Ms. Paulson,

My unique mix of previous work experience and my status as a University of Central Florida business student in my junior year studying marketing, make me an ideal candidate for a summer internship with Universal Orlando

My experience in sales and customer relationship management, combined with my courses in marketing, has convinced me that hospitality marketing is a career option I would like to explore.

More importantly, an internship with Universal Orlando would be mutually beneficial. Your company has an excellent reputation for customer satisfaction, and I know that the combination of my experience, education, and motivation to excel will make me an asset to your marketing department.

I am sure that it would be worthwhile for us to meet. I will contact you within a week to arrange a meeting. Should you have any questions before that time, you may reach me via phone (386-555-2922) or via email (christina@ucf.edu).

Thank you for your time and consideration.

Sincerely,

Christina Appleton