

H. P. Utah Student
The Cupboard Under the Stairs, 4 Privet Dr
Little Whinging, Surrey
First.last@email.com
(801) 581-6186

[Date]

Mr. Ablus Dumbledore
Director, Polymers Research Group
Hogwarts Polymera, Inc.
2233 Dementor Blvd.
Boulder, CO, USA 80303

Dear Mr. Dumbledore:

Request to Interview for Senior Scientist I Position

I am currently completing my Ph.D. in XXXXXXXX with an emphasis on polymers research. What particularly interests me about your position is that Hogwarts Polymera leads in the particular field of biopolymer research and development, an area to which I can contribute my expertise and specialized skills.

My qualifications meet your requirements, as indicated in the following points:

- **Polymers research experience (5+ years):** Developed model for analyzing structure-property relationships in polymers. Characterized hydrophilic and hydrophobic polymers. Conducted degradation studies of biopolymers.
- **Advanced quantitative and logical problem-solving skills:** Able to change research plans, and adapt quickly to new research environments. I have set up and successfully led 3 projects requiring the reduction and analysis of massive sets of research data.
- **Led and trained two interdisciplinary research teams:** Collaborate with organizations such as NIST to improve product yield and performance.
- **Modeling, simulation, and analytical skills:** MATLAB, Visual Basic, MS Office, Origin, TGA, DTA, XRD, EDX, XRF, ICP, CVD, PVD, sputtering techniques.

My extensive research experience in polymers research and specialization in biopolymers makes me a good fit for this R&D position, and I look forward to discussing the position further with you. Thank you for your consideration.

Respectfully submitted,

H. P. Utah Student