**SALARY INCREASE EMAIL TO BOSS**

From,
Hiroko Potter
P.O. Box 887 2508 Dolor. Av.
Muskegon KY 12482

(314) 244-6306

13-01-2011

To,
Forrest Ray
191-103 Integer Rd.
Corona New Mexico 08219

Subject: (\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*)

Dear Forrest Ray,

As you are aware, I have been working at ABC Technologies as an Assistant Manager - Finance for the past two years. I have successfully handled and completed three projects over these years. I have been allotted for two more projects now.
I request for an increase in my salary for the services I render to this organization. This increase will boost my enthusiasm and will help me to work better.
Hope this request will be considered.

Thanks and Regards,

(Your Signature)
Hiroko Potter