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| NAME OF PERSON COMPLETING FORM: | | | | | | |  |  |  |  |  | PHONE #: | |  |  |  | ***INDICATE THE RESPONSIBLE PARTY FOR EACH*** | | | | | | | | | |
| SIGNATURE OF PERSON COMPLETING FORM: | | | | | | | | |  |  |  | DATE: |  |  |  |  | ***EXPENSE LISTED BELOW:*** | | | | | |  |  |  |  |
|  | | | |  |  |  |  |  |  |  |  |  | |  |  |  | ***"L" = LANDLORD - "T" = TENANT*** | | | | | | | |  |  |
| MANAGER'S NAME: | | | |  |  |  |  |  |  |  |  | PHONE #: | |  |  |  |  |  |
| IS BUILDING(S) OWNER OCCUPIED? | | | | | YES | | NO | |  |  |  |  |  |  |  |  | ***"S" = SHARED BY TENANT AND LANDLORD*** | | | | | | | | | |
| **1** |  |  | **2** |  |  |  | **3** |  | **4** |  | **5** | **6** | **7** | **8** |  | **9** | **10** |  | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** |
| TYPE OF SPACE |  |  |  |  |  |  |  |  |  |  |  |  | IF NOW |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RENTED SUCH |  |  | TENANT NAME | |  |  | TENANT'S |  |  |  |  |  | LEASED, | IF NOW |  | IF NOW |  |  |  |  |  |  |  |  |  |  |
| S OFFICE, RETAIL, |  |  |  |  |  |  | TOTAL |  | DATE |  | TENANT' | IS THE | WHAT WAS | LEASED, |  | LEASED |  |  |  |  |  |  |  |  |  |  |
| NDUSTRIAL, ETC |  |  | IF VACANT WRITE "VACANT" | | | RENTABLE BLD | |  | CURREN |  | CURRENT | RENTAL | THE INITIAL | WHAT WAS |  | WHEN | REPAIR |  |  |  |  |  |  |  |  |  |
| **(APARTMENTS)** |  | ER THE ASKING RENT | | | AREA IN SQ. | | | FTRENTAL RAT | |  | MONTHLY | MONTH TO | MONTHLY | THE INITIAL | DOES LEASE | | AND |  |  | PROPERTY |  |  |  | SEWER & | YARD | TRASH |
| **SEE BELOW)** |  |  | IN COLUMN "5" | |  |  | (IF KNOWN) |  | BEGAN |  | RENT | MONTH? | RENT? | LEASE DATE |  | EXPIRE? | MAINT. |  | INSUR. | TAX | JANITOR | ELECT. | GAS | WATER | MAINT. | REMOVAL |
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| **19** |  |  | **20** | **21** |  |  | **22** |  | **23** |  | **24** | **25** | **26** |  | **27** |  |  |  | **28** |  | **29** | | **30** |  | **31** |  |
| **APARTMENTS** |  |  |  | CURRENT | |  | ASKING |  | DATE |  | NUMBER | NUMBER |  |  |  |  |  |  | REPAIR | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  | UNIT SIZE | MONTHLY | |  | RENT IF |  | CURRENT |  | OF | OF | IS THE UNIT | IS HEATING | | |  |  | AND | |  |  |  |  | YARD |  |
| UNIT NUMBER |  |  | IF KNOWN | RENT | |  | VACANT |  | RENT BEGAN | BEDROOM | | BATHS | FURNISHED? | GAS OR ELECTRIC | | |  | MAINTENANCE | | | ELECTRICITY | | GAS | MAINTENANCE | | |
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|  |  | **HAS THIS PROPERTY BEEN PURCHASED IN THE LAST 3 YEARS? YES** | | | | | | | | | | **HAS THIS PROPERTY BEEN APPRAISED OTHER THAN BY THE COUNTY IN THE LAST THREE YEARS? YES** | | | | | | | | | | | | | | |
| RR 5/96 |  | **SALE PRICE $** | |  |  |  |  |  | **SALE DATE:** | |  |  | **APPRAISED VALUE $** | | |  |  |  |  |  | **APPRAISAL DATE:** | | |  |  |  |

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