

# DAILY VEHICLE CHECK OK FAULTY

When checking items make sure they are present and in working condition. If there are any defects please state them under Remarks

Vehicle number

| BEFORE STARTING  |
|--|
| <input type="checkbox"/> Engine oil level  |
| <input type="checkbox"/> Engine oil leaks  |
| <input type="checkbox"/> Water level   |
| <input type="checkbox"/> Water leaks   |
| <input type="checkbox"/> Fuel leaks (fuel cap)                                     |
| <input type="checkbox"/> Fan belts   |
| <input type="checkbox"/> Hoses   |
| <input type="checkbox"/> Brake fluid level   |
| <input type="checkbox"/> Clutch fluid level  |
| <input type="checkbox"/> Battery   |
| <input type="checkbox"/> Wheel nuts  |
| <input type="checkbox"/> Tyres condition (pressure, valve caps, treads, sidewalls) |
| <input type="checkbox"/> Brakes (drain air storage tanks)                          |
| <input type="checkbox"/> Body condition (new damages)                              |
| <input type="checkbox"/> Rear underrun   |
| <input type="checkbox"/> Chevron   |
| <input type="checkbox"/> Reflectors and yellow strips                              |
| <input type="checkbox"/> Locking door mechanism (loading)                          |
| <input type="checkbox"/> Mirrors   |

|  |
|--|
| <input type="checkbox"/> Windows                                 |
| <input type="checkbox"/> Licence/CoR disc and operator card disc |
| <input type="checkbox"/> Number plates                           |

| ANCILLARY EQUIPMENT  |
|--|
| <input type="checkbox"/> Jack  |
| <input type="checkbox"/> Spare wheel (if applicable)   |
| <input type="checkbox"/> Wheel checks  |
| <input type="checkbox"/> Fire extinguishers (check due date for service, pressure gauge in green area, pin in place) |
| <input type="checkbox"/> Spare fuses, bulbs, fanbelts  |
| <input type="checkbox"/> Warning triangles   |
| <input type="checkbox"/> Dangerous goods placarding if required  |
| <input type="checkbox"/> Permits and documents   |
| <input type="checkbox"/> Tachograph operating (driver's)   |
| <input type="checkbox"/> Load & fastenings (nets & straps)   |
| <input type="checkbox"/> First aid kit   |
| <input type="checkbox"/> Protective clothing/equipment (as specified on transport emergency card)                    |
| <input type="checkbox"/> Vehicle cellphone (if provided)   |

| START ENGINE  |
|---|
| <input type="checkbox"/> Handbrake action   |
| <input type="checkbox"/> Footbrake action   |
| <input type="checkbox"/> Clutch pedal play  |
| <input type="checkbox"/> Steering wheel (free play)   |
| <input type="checkbox"/> Horn   |
| <input type="checkbox"/> Windscreen, wipers & washers   |
| <input type="checkbox"/> Warning lights on dashboard  |
| <input type="checkbox"/> Fuel gauge   |
| <input type="checkbox"/> Air pressure buzzer/gauges   |
| <input type="checkbox"/> Warning lights on dashboard  |
| <input type="checkbox"/> Reverse buzzer   |
| <input type="checkbox"/> Lights   |
| <input type="checkbox"/> Indicators   |
| <input type="checkbox"/> Auxiliary equipment (tailgate-lift, lopper, crane, refrigerator, auxiliary pump) |

| OTHER (specify) |
|-----------------|
|                 |
|                 |

Trailer's number/s

|   |
|---|
| <input type="checkbox"/> Hook-up and fifth wheel          |
| <input type="checkbox"/> Air hose connections             |
| <input type="checkbox"/> Brakes (drain air storage tanks) |
| <input type="checkbox"/> Wheel nuts                       |
| <input type="checkbox"/> Tyres condition                  |
| <input type="checkbox"/> Semi-trailer landing gear        |

|  |
|--|
| <input type="checkbox"/> Tow-bar safety chains                   |
| <input type="checkbox"/> Body condition (new damages)            |
| <input type="checkbox"/> Rear underrun                           |
| <input type="checkbox"/> Chevron                                 |
| <input type="checkbox"/> Licence/CoR disc and operator card disc |
| <input type="checkbox"/> Number plates                           |

|   |
|---|
| <input type="checkbox"/> Reflectors                             |
| <input type="checkbox"/> Dangerous goods placarding if required |

| OTHER (specify) |
|-----------------|
|                 |
|                 |

| Remarks |
|---------|
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|         |
|         |
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|         |
|         |

**MARK ANY BODY DAMAGE**

|  |  |   |  |
|--|--|---|--|
| <br>FRONT | <br>LEFT | <br>REAR | <br>RIGHT |
| <br>FRONT | <br>LEFT | <br>REAR | <br>RIGHT |
| <br>FRONT | <br>LEFT | <br>REAR | <br>RIGHT |

|                      |                  |             |
|----------------------|------------------|-------------|
| <b>Driver's name</b> | <b>Signature</b> | <b>Date</b> |
|----------------------|------------------|-------------|

**MAINTENANCE ACTION**

Requires immediate attention     
  Requires attention at another time     
  Attention unnecessary

|                          |                  |             |
|--------------------------|------------------|-------------|
| <b>Supervisor's name</b> | <b>Signature</b> | <b>Date</b> |
|--------------------------|------------------|-------------|