

Credit Card Authorisation form for Online Payments

Thank you for registering with British Council for the IELTS exam. In order to provide greater reassurance to our valued customers paying online by credit card we are enhancing our procedures with immediate effect.

As part of this change we request all candidates / clients paying for an IELTS test by credit card to provide us with a signed copy of this authorization form.

We understand that this extra procedure may be somewhat inconvenient, however these measures will help ensure the protection of your financial information and also preventing credit card misuse.

***Please note it is mandatory to bring the original credit card on the day of the test and present it to staff for verification purposes. Failure to do so may result in your not being allowed to sit the test or your right to receive your test result form"**

Candidate Registration Reference number: _____

Full Name: _____

Test Date: _____

Payment date: _____

CARD HOLDER DECLARATION

Card Holder Name : _____

Mailing address: _____

Billing address: _____

Country : _____

Phone number : _____

E mail: _____

CREDIT CARD CONFIRMATION : (Please select one of the following and make sure you have entered correct information of the card which has been used for making IELTS exam payment)

Master Card (last four digits of card #)

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Visa Card (last four digits of card #)

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Debit Card (last four digits of card #)

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Issuing bank name _____

Any other card applicable in our market _____

(last four digits of card #)

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I hereby confirm the following:

- I am the legal card holder as per the details mentioned above
- I am legal card holder as per the details confirmed above but give permission

to _____ (*insert name of applicant*) to use my card as indicated in the Permission of Use section . ***Once the order has been placed or services have been received, I will not proceed for cancellation of the order.***

Card holder signature: _____

Date: _____

ID REQUIREMENTS TO EMAIL:

- 1. Copy of front and back of physical credit card. BLOCK OUT ALL but the last four digits of card number***
- 2. Copy of TOP ONLY of your billing statement .BLOCK OUT ALL but the last four digits of card number***
- 3. Copy of photo ID to verify your name***

Please send completed authorisation form along with identification requirements to info@britishcouncil.org.pk