

Craig Thatcher
2517 Memory Lane
Burr Ridge, IL 61257

Guy McCall
Project Kobra
4430 Star Route
Burr Ridge, IL 61257

September 14, 2016

Dear Mr. McCall,

Resignation from position of Accountant

Please accept this document as my formal resignation from my position of Accountant with Project Kobra. According to my employment contract, I am providing a two weeks' notice. Therefore, my last day with Project Kobra will be September 28, 2016.

I am grateful for having had the privilege of working for Project Kobra for the past year. It was a wonderful experience for me and I truly thank you for giving me the opportunity to grow with my peers here. I have decided to make a drastic career change and will no longer be following the path of accountancy.

If you have any other questions about my resignation, please feel free to contact me. In the meantime, I will carry out my daily duties as usual until September 28. Thank you for understanding.

Best regards,

Thatcher

Craig Thatcher