Sample Rental Verification Letter

Name of Landlord  
Address of Landlord  
City, State, Zip Code  
  
DATE  
  
Name of Person Requesting the Verification Letter  
Address of Above Person  
City, State, Zip Code

RE: Rental Verification

Dear Name of Requesting Person:

This letter is formal verification that Name of Tenant has lived in my rental house [Address of Rental House] for the past three years. Name of Tenant moved in on DATE and has a lease that expires on DATE.

He pays $1,200 per month and has always paid on the required date. He is a good tenant, and I will be happy to renew the least when the time comes.

I can be reached at [Phone Number] or [Email Address] if you have any questions about the verification of Name of Tenant’s residence.

Sincerely,

Signature of Landlord  
Printed Name of Landlord