23/03/2018

To whom it may concern,

I have known John Smith for over 10 years on a personal and professional basis. We went to school together and have also worked together at ABC Mining Pty Ltd.

He has proven himself to be reliable and financially stable. I strongly recommend him as a tenant and expect that he’ll pay the rent on time and look after the property.

If I can assist you with further information regarding John Smith, please feel free to contact me on 02 9000 0000.

Regards,

(SIGN)

Bob Adams
1 George St Sydney NSW 2000