

**CERTIFICATE OF CONFORMANCE**

NOTE: prior to completing this certification, the Supplier shall review and comply with the attached form instructions.

<b>A. Purchase Order/Contract Data</b>	
1. PO/Contract No.:	2. Revision/Amendment No.:
3. PO Line Item Information:      Line Item Number _____      Quantity _____ Heat/Cast Number _____ Lot/Batch Number _____      Serial Number _____ Item Identification _____	
<b>B. Supplier/Source Information</b>	
4. Supplier:	5. Supplier Address (Street/City/State):
<b>C. Applicable Requirements</b>	
6. Code/Standard No.:	Revision/Issue/Edition/Addendum:
7. Specification No.:	Revision/Issue/Edition/Addendum:
8. Technical Drawings/Diagrams:	Revision/Issue/Edition/Addendum:
9. Manufacturer Published Description/Product Description: <input type="checkbox"/>	Manufacturer Specification: <input type="checkbox"/>
10. Other:	Revision/Issue/Edition/Addendum:
<b>D. Approved Changes/Deviations/Waivers/Substitutions/Nonconformances:</b>	
<b>E. Nonconformance(s):</b> Unless otherwise directed in writing by the Procurement Specialist, Do <b>NOT</b> deliver/ship materials/items/equipment if there are any changes, deviations, substitutions and/or nonconforming conditions that have not been previously submitted and approved.	
<b>F. Certification Statement</b>	
_____ (Supplier), hereby certifies that the materials/items/equipment identified in Section A above, and all required documentations, conforms in all respects to the stated Purchase Order/Contract requirements and that all exceptions, waivers, deviations, substitutions and/or nonconforming conditions are identified in Section D. Furthermore, information provided is accurate, complete, and true pursuant to 10 CFR 820.11 (see definition).	
Authorized Certifying Official (See Definitions/Instructions):	
_____ Printed Name	_____ Signature
_____ Title	_____ Date

### **Instructions**

Prepare a Certificate of Conformance (C of C) addressing each Purchase Order line item, Contract Deliverable, and/or each partial shipment. Unless otherwise specified, the C of C shall accompany each shipment. All applicable form entries must be completed.

A Supplier system-generated C of C may be attached and referenced. All applicable information required on this form shall be accounted for. Section A through Section C and Section F shall be completed in their entirety, regardless of any attachments used.

### **Definitions**

**Authorized Certifying Official.** The certification shall be attested to by an authorized representative of the supplier; and the certification system, including the procedures for completing, reviewing, and approving the certificate shall be described in the Company's administrative control system or Quality Assurance program.

**Certification.** The act of determining, verifying, and attesting in writing to the qualifications of personnel, processes, procedures, or items in accordance with specified requirements.

**Certificate of Conformance.** A document signed or otherwise authenticated by an authorized individual certifying the degree to which items or services meet specified requirements.

**10 CFR 820.11.** Procedural Rules for DOE Nuclear Activities, Subpart "A", Information requirements. The regulation states: Any information pertaining to a nuclear activity provided to DOE by any person or maintained by any person for inspection by DOE shall be complete and accurate in all material respects.

No person involved in a DOE nuclear activity shall conceal or destroy any information concerning a violation of a DOE Nuclear Safety Requirement, a Nuclear Statute, or the Act.

### **Section A, Purchase Order (PO)/Contract Data**

- Entry 1 Enter the complete BWXT Pantex Purchase Order (PO) or Contract Number.
- Entry 2 Enter PO/Contract Revision or Amendment Number (if applicable).
- Entry 3 Enter as applicable, the PO Line Item Number (i.e., 1, 2, 3), quantity, heat/cast number, lot/batch number, serial number, and item identification.

### **Section B, Supplier/Source Information**

- Entry 4 Enter the legal Supplier company name, as stated on the PO or Contract.
- Entry 5 Enter the Supplier business address, as stated on the PO or Contract.

### **Section C, Applicable Requirements**

- Entry 6 Enter the applicable design code/standard number and applicable revision, issue, edition, or addendum.
- Entry 7 Enter the applicable specification number and applicable revision, issue, edition, or addendum.
- Entry 8 Enter the applicable technical drawing/diagram and applicable revision, issue, edition, or addendum.
- Entry 9 Mark the applicable box manufacturer published description/product description or manufacturers specification.
- Entry 10 Enter other applicable requirements documents and applicable revision, issue, edition, or addendum.

### **Section D, Approved Changes/Deviations/Waivers/Substitutions/Nonconformances**

Enter any approved changes. Reference change documentation control numbers as applicable.  
(Attach additional pages if necessary).

### **Section E, Nonconformance(s)**

Self-Explanatory.

### **Section F, Certification Statement (see definitions)**

Enter the Company name (or commonly used acronym).  
Print or type the authorized company certifying officials name, title, and date.  
Sign or otherwise authenticate by company certifying official.  
Transmittal:

BWXT Pantex, LLC  
Fax: 806-477-3891  
Attn: SUPPLIER QUALITY