**Request for Bonus from Employer**

The Director,  
Roots Climbing School.

**Subject: Application for Bonus**

Respected Sir,

I am writing with immense respect that I have been fulfilling my corporate responsibilities with much efficiency and I am sternly dedicated towards my work. Sir, I have been working overtime just for this organization to grow more and luckily this year we have made huge progress. On account of my efforts, I am requesting a bonus in the next month just because I have having my house renovated and the expense is beyond my spending capacity. I request you to please approve my plea. I shall remain  
grateful.

Yours Sincerely,

Name:———————  
Designation:——————–