Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Resident:

I would like to thank you for renting at our property. I am taking this opportunity to notify you that your rental rate will increase as outlined below:

Your current rent is . Your new rent will be .

The dollar amount of the increase is . The percentage of the increase is % .

The Montgomery County Voluntary Rent Increase Guideline for this year is %.

This guideline is published by the County Executive based on figures from the U.S. Department of Labor showing the rent component of the Consumer Price Index for the Washington- Baltimore metropolitan area for the preceding calendar year.

This increase will take effect on , two months from now. General information and assistance regarding evictions are available from the

Department of Housing and Community Affairs, Office of Landlord-Tenant Affairs.

If you feel the rent increase is excessive, you may request that the Montgomery County Office of Landlord-Tenant Affairs review the new monthly rent.

Sincerely,

 Owner/Agent