**Petty Cash Log**

**Custodian's Name Location Date of Request**

## ITEMIZED EXPENDITURES

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **MM/DD** | **Vendor** | **Item** | **Received By** | **Locations** | **Program** | **Account** | **Amount** |
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Beginning Balance Less Total Expenditures

New Petty Cash Balance

## TOTAL REIMBURSEMENT REQUESTED

$0-.00

# $0.-00

$0.**-**00

Custodian's Signature

Supevisor's Signature