

Have direct deposit or automatic bill pay?

Use this helpful checklist to capture or organize the information to open a new account.

Electronic Payments	Account Number	Payment Amount	Contact Number	Date Contacted	Done
Rent/Mortgage Payment					
Renters/Homeowners Insurance					
Auto Insurance					
Life Insurance					
Other Insurance					
Utilities-gas, electric, water etc.					
Phone					
Cable/Internet					
Credit Card(s)					
Auto Loan(s)					
Other Loan(s) personal, home equity, student, etc.					

Electronic Credits/Deposits	Account Number	Payment Amount	Contact Number	Date Contacted	Done
Payroll					
Pension					
Social Security					
Investment-Interest, Dividends					

Planned Savings/Investments	Account Number	Payment Amount	Contact Number	Date Contacted	Done
IRA Contributions					
Savings Plan					
Emergency Fund					
College Savings					
Other					