**Proof of Address issued from the company**

                                                                                                       Date\_\_\_\_\_\_\_\_\_

**TO WHOMSOEVER IT MAY CONCERN**

 This is to certify that Mr. /Ms. (name of the person) is working with our Organization (organization name) since [Date of joining]. As per the documents submitted his current address is mentioned below

Name of the Employee:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Employee ID No.               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Residence Address:        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 City:                                 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 State:                               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Pin Code:                         \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

this letter is issued on request of our employee (name of the employee) for address proof currently working with us.

(Signature & company's Seal / Stamp)
Name of the Manager
Manager - Human Resource
Name of the Company