**Proof of Address issued from the company**

                                                                                                       Date\_\_\_\_\_\_\_\_\_  
 

**TO WHOMSOEVER IT MAY CONCERN**

 This is to certify that Mr. /Ms. (name of the person) is working with our Organization (organization name) since [Date of joining]. As per the documents submitted his current address is mentioned below   
   
Name of the Employee:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Employee ID No.               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Residence Address:        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 City:                                 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 State:                               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Pin Code:                         \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
   
   
this letter is issued on request of our employee (name of the employee) for address proof currently working with us.   
   
(Signature & company's Seal / Stamp)  
Name of the Manager  
Manager - Human Resource  
Name of the Company