**Jury Duty Excuse Letter**

Name:

Address:

Date:   
  
Recipient Name:   
Title:  
Organization Name:   
Street Address:

Dear Recipient Name:

I have been informed that I am required to be present at jury duty on Tuesday 15th July 2019. I want to serve the jury duty at the core of my heart but my life’s problems are biggest obstacles in my way of serving. I have a 4 years old kid suffering from hepatitis. He needs my continuous attention and care.

Please respond me if you need additional documents in support of my excuse. I would like to thank you in advance. I will be waiting for your response.

I am looking forward to your response!

Sincerely,

Your Name:   
Signature: